



## Junior Cycle Book Scheme and Stationery Provision

### Malahide Community School

**Objective:** This policy aims to outline the expectations of parents/guardians regarding the Junior Cycle Book Scheme and the provision of stationery packs by Malahide Community School ensuring the proper care of school property and addressing responsibilities in cases of loss or damage.

**Note:** Schools are operating the School Book Scheme on a predefined and limited budget as determined by the Department of Education.

**Note:** It is important to note that the budget, as determined by the Department of Education, is subject to change annually and so we cannot guarantee the same provision year on year.

#### **Book Scheme:**

- The books provided under the book scheme remain the property of Malahide Community School at all times. These books are lent to students for the academic year and must be treated with care and respect.
- It is important to note that schools will continue to use books already in circulation and schools will also re-use the books purchased under this scheme.
- It is the responsibility of parents/guardians to ensure that students handle the books with care to facilitate their reuse by the school in subsequent years.
- Parents/guardians are expected to cover the cost of replacing any lost or damaged books, beyond ordinary wear and tear. This includes damage caused by negligence or mishandling.
- Books will only be replaced in *exceptional* circumstances and only when the budget allows.

#### **Stationery Provision:**

- Malahide Community School will provide a standard stationery pack for all Junior Cycle students, as outlined in Department of Education guidelines. This pack is intended to cover basic stationery needs for academic purposes. (Appendix 1)
- **Parents/guardians should be aware that the provided stationery pack may not fully cover the total stationery and equipment requirements for all subjects.**

- Additional stationery or specialised equipment required for specific subjects may need to be acquired separately by parents/guardians. This requirement will be notified to parents by 1<sup>st</sup> September each year.
- Used and/or lost stationery is to be replenished/replaced by Parents/Guardians.

#### **Responsibilities of Parents/Guardians:**

- Parents/guardians are expected to support their child's education by ensuring they have the necessary materials for learning, including textbooks and stationery. This includes the safeguarding of books/equipment/stationery for the duration of Junior Cycle as per school policy.
- Regularly checking and monitoring the condition of books and stationery items provided to students is encouraged. Any issues should be promptly reported to the school.
- In cases of loss or damage to books or stationery, parents/guardians should notify the school immediately and arrange for replacement or reimbursement as required.
- Financial constraints should not hinder a student's access to education resources. Parents/guardians facing difficulties in meeting these obligations are encouraged to communicate with the school to explore available support options.

#### **School Support:**

- Malahide Community School acknowledges that unexpected circumstances may arise, and endeavours to work with parents/guardians to address any challenges related to the book scheme or stationery provision.
- The school will provide assistance and guidance as needed to ensure all students have access to the necessary resources for their education. However, **please note, *Schools are operating the School Book Scheme on a predefined and limited budget as determined by the Department of Education.***

#### **Review and Amendments:**

- This policy will be reviewed periodically to ensure its effectiveness and relevance.
- Amendments may be made to this policy as deemed necessary by the school Board of Management, with consideration for input from relevant stakeholders.

Malahide Community School is committed to fostering a collaborative relationship with parents/guardians to support the educational journey of our students. We appreciate your cooperation and understanding in adhering to these guidelines for the benefit of all students and the school community.

This policy was ratified by the Board of Management on 10th October 2024.

# ***Appendix 1***

## **Standard Stationary Pack 1<sup>st</sup> Year:**

- 6 A4 Hardback copies
- 1 A4 Science Lab Notebook
- 2 Project Maths Copies
- 10 A11 88 page copies
- 1 Graph copy
- 1 Scientific Calculator
- 1 A4 Plastic Mesh Zip folder

## **Standard Stationary Pack 2<sup>nd</sup> Year:**

- 4 A4 Hardback copies
- 1 Project Maths copy
- 10 A11 88 page copies
- 1 A4 Plastic Mesh Zip folder

## **Standard Stationary Pack 3<sup>rd</sup> Year:**

- 4 A4 Hardback copies
- 1 Project Maths copy
- 10 A11 88 page copies
- 1 A4 Plastic Mesh Zip folder

**Note:** Optional subject specific stationary requirements will be available from subject teacher during class. E.g. Business studies record books, Music manuscript etc

## Appendix 2

### Book Lists:

## 1st Year (24/25)

Subject	Book
English	Kingdom 1
	Literacy Skills Workbook
Irish	Turas 1
Maths	Active Maths 1 3rd Ed
	Maths Formulae & Tables
History	Chronicles
RE	Reflections
Science	Elements of Science
PE	Time to Move
CSPE	Take a Stand
SPHE	Health & Wellbeing SPHE 1 (2023)
<b>Total (Core)</b>	
<b>Options</b>	
French	Allons-y 1 (2nd Ed)
German	Viel Spaß 1
Spanish	Que pasa 1 (2nd Ed)
Business Studies	Time for Business 3rd ed
Geography	Cyclone
Home Economics	@Home
Music	None
Visual Art	None
Applied Technology	Applied Technology for JC
Wood Technology	Design Roots
Engineering	None
Graphics	Discover Graphics

## 2nd Year (24/25)

<b>Subject</b>	<b>Book</b>
English	The Outsiders
	Kingdom 2
Irish	Turas 3
Maths HL only	Active Maths 2
SPHE	Health & Wellbeing SPHE 2 (2023)
<b>Total (Core)</b>	
<b>Options</b>	
French	Allons-y 2 (2nd Ed)
German	Viel Spaß 2
Spanish	Que Pasa 2 (2nd Ed)
Geography	Skills for Exam Success
Music	Music Maker
Engineering	Brighter Minds JC Engineering

## 3rd Year (24/25)

<b>Subject</b>	<b>Book</b>
English	Of Mice and Men
Higher Level	The Merchant of Venice
Ordinary Level	Blood Brothers
Ordinary Level	Turas 2 ebook
SPHE	Health & Wellbeing SPHE 3 (2023)
All Subjects	Exam Papers where available