



ADMISSION INFORMATION SHEET 2026-2027

LINK FOR MAINSTREAM* ONLINE APPLICATION ENTRY (also on school website):
<https://malahidecs.enrolment.uniqueschools.ie/parent/>

For technical queries, please contact:
For all other queries, please contact:

support@uniqueschools.ie
admissions2026@malahidecs.ie

* Applications for the Autism Special Class are to be submitted manually via post or emailed to admissions2026@malahidecs.ie

NB KEY DATES and TIMES

Opening date for acceptance of applications:	Wednesday, 1 st October, 2025 at 14:00
<u>Closing date</u> for receipt of applications:	Wednesday, 22 nd October, 2025 at 18:00
Date applicant will be informed of Offer of Place * :	Wednesday, 12 th November, 2025 at 18:00 *
Date applicant must confirm/reject Offer:	Monday, 24 th November, 2025 at 18:00

* Final decision for entry to the Autism Special Class rests with the NCSE

NB DOCUMENTS REQUIRED FOR THE APPLICATION

☐ Original Birth Certificate

☐ Two utility bills from different providers e.g. broadband, waste collection, gas, electricity, landline phone, TV licence, etc. If providing a bill from Virgin Media, you must include details of the services provided. **NO** mobile bills will be accepted. Each bill must be dated within **3 months** of time of application.

Note: Where you have a dual fuel provider, only one bill will be accepted and a bill from another utility provider must be submitted.

☐ A piece of correspondence from one Parent/Legal Guardian, from a government agency as proof of your Principal Private Residence must be submitted e.g. Tax Credit Statement from Revenue for the current tax year, Child Benefit Statement from the Department of Social Protection, etc. Please redact any personal financial figures.

☐ **Principal Private Residence:** Please provide proof that you own your property e.g a copy of your mortgage statement with financial details redacted, a photocopy of your deeds, solicitors correspondence confirming your ownership etc. If renting please provide your Rental Tenancy Agreement and your Residential Tenancy Board (RTB) Tenancy Confirmation Letter.

Note: Your Rental Tenancy Agreement must be for a **minimum of 12 months** and must be valid for the time of application. If you do not have a copy of your RTB Tenancy Confirmation Letter, any other official RTB correspondence relating to your Principal Private Residence is acceptable.

Plus either:

☐ Submit a Copy of your House Insurance Policy SCHEDULE, which must be valid for the time of application, as proof of Principal Private Residence status being in the catchment area.

Or

☐ Submit a Copy of Car Insurance Policy SCHEDULE for one Parent/Legal Guardian's car, as proof of Principal Private Residence status being in the catchment area, which must be valid for the time of application.

☐ **For Autism Special Class applications only** – NCSE Letter of Eligibility & all required reports, as per page 5 of our Admission Policy.